

Exhibit 1312.4-E(1): Williams Uniform Complaint Procedures

Status: ADOPTED

Original Adopted Date: 11/16/2017

See PDF on the next page.

Exhibit 1

NOTICE TO PARENTS/GUARDIANS, STUDENTS, AND TEACHERS:

COMPLAINT RIGHTS

Parents/Guardians, Students, and Teachers:

Pursuant to Education Code 35186, you are hereby notified that:

1. There should be sufficient textbooks and instructional materials. That means each student, including an English learner, must have a textbook or instructional materials, or both, to use in class and to take home.
2. School facilities must be clean, safe, and maintained in good repair.
3. There should be no teacher vacancies or misassignments. There should be a teacher assigned to each class and not a series of substitutes or other temporary teachers. The teacher should have the proper credential to teach the class, including the certification required to teach English learners, if present.

Misassignment means the placement of a certificated employee in a teaching or services position for which the employee does not hold a legally recognized certificate or credential or the placement of a certificated employee in a teaching or services position that the employee is not otherwise authorized by statute to hold.

Teacher vacancy means a position to which a single designated certificated employee has not been assigned at the beginning of the year for an entire year or, if the position is for a one-semester course, a position to which a single designated certificated employee has not been assigned at the beginning of a semester for an entire semester.

4. A complaint form may be obtained at the school office or district office, or downloaded from the school or district web site. You may also download a copy of the California Department of Education complaint form from the following web site: <http://www.cde.ca.gov/re/cp/uc>. However, a complaint need not be filed using either the district's complaint form or the complaint form from the California Department of Education.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
5 CCR 4600-4670	Uniform complaint procedures
5 CCR 4680-4687	Williams uniform complaint procedures
Ed. Code 1240	County superintendent of schools, duties - https://simbli.eboardsolutions.com/SU/zxiNbLNKXQ1Z3w2H1beZIA==
Ed. Code 17592.72	Urgent or emergency repairs, School Facility Emergency Repair Account
Ed. Code 234.1	Prohibition of discrimination, harassment, intimidation, and bullying
Ed. Code 33126	School accountability report card
Ed. Code 35186	Williams uniform complaint procedure
Ed. Code 35292.5-35292.6	Restrooms, maintenance and cleanliness
Ed. Code 48985	Notices to parents in language other than English
Ed. Code 60119	Hearing on sufficiency of instructional materials

Federal References	Description
20 USC 6314	Title I schoolwide program

Management Resources References	Description
Website	State Allocation Board, Office of Public School Construction - https://simbli.eboardsolutions.com/SU/UxUcDGuszWNedr16Dp8wuQ==
Website	California Department of Education, Williams Case - https://simbli.eboardsolutions.com/SU/lgEokvl5m4hnKA9yXFZS8A==
Website	California County Superintendents Educational Services Association - https://simbli.eboardsolutions.com/SU/Wyr1WplusZPL9SDth52IMoLrg==
Website	CSBA - https://simbli.eboardsolutions.com/SU/W3QxkK2FPsDsQBnMIENxGg==

Cross References	Description
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/CesJywZhEeTC1i4gFLDfgQ==
0460	Local Control And Accountability Plan - https://simbli.eboardsolutions.com/SU/e7sG8YslshqTa1WPmYX89c2slshQ==
1100	Communication With The Public - https://simbli.eboardsolutions.com/SU/GEW3NpffePa2XAi7FejUxQ==
1250	Visitors/Outsiders - https://simbli.eboardsolutions.com/SU/erTfplus9rEKuRQRmL55gTwZA==
1250	Visitors/Outsiders - https://simbli.eboardsolutions.com/SU/dNt5TMxUIGxXuxf8DmslshL6Q==
1312.2	Complaints Concerning Instructional Materials - https://simbli.eboardsolutions.com/SU/m6t7dvfw3lplusslshYTUaPJnwQ==

1312.2 Complaints Concerning Instructional Materials -
<https://simbli.eboardsolutions.com/SU/Fiyzluj6tzSchXgmfa1i8w==>

1312.2-E(1) Complaints Concerning Instructional Materials -
<https://simbli.eboardsolutions.com/SU/c5ZcEFYHAjIjCNWkku7Ilg==>

1312.3 Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/aadPpzHkplusfLOqmXplusfvgYog==>

1312.3 Uniform Complaint Procedures -
<https://simbli.eboardsolutions.com/SU/keGYHI0RLD3LDAk9LPKFWA==>

1340 Access To District Records -
<https://simbli.eboardsolutions.com/SU/EpLplusMH4C6bFbcBQkdQzAug==>

1340 Access To District Records -
<https://simbli.eboardsolutions.com/SU/I4HdjHlwfMI2YMfWCB0LvA==>

3270 Sale And Disposal Of Books, Equipment And Supplies -
<https://simbli.eboardsolutions.com/SU/PgZcsxs8nWs0vg7cplusQ0jSQ==>

3270 Sale And Disposal Of Books, Equipment And Supplies -
<https://simbli.eboardsolutions.com/SU/pqYsXvHbHZ9FFZgGm7slshUPA==>

3514 Environmental Safety -
<https://simbli.eboardsolutions.com/SU/HpmppluspSQSGentaPf0e0Vslshgg==>

3514 Environmental Safety -
<https://simbli.eboardsolutions.com/SU/ydSXkHPIq5hcgWDSIdbspA==>

3514.2 Integrated Pest Management -
<https://simbli.eboardsolutions.com/SU/4ISbkR28PLSAkYIKplusNqcDQ==>

3517 Facilities Inspection -
<https://simbli.eboardsolutions.com/SU/x0H4e3o0SNje5Lv7beif1A==>

3550 Food Service/Child Nutrition Program -
<https://simbli.eboardsolutions.com/SU/hMjpxEW9m7wONR0zNovw==>

3550 Food Service/Child Nutrition Program -
<https://simbli.eboardsolutions.com/SU/UAYVra9NfEmI4ogrOOm1Kg==>

4112.2 Certification -
<https://simbli.eboardsolutions.com/SU/whKWkoMLnRuBJe3b0luqTw==>

4112.2 Certification -
<https://simbli.eboardsolutions.com/SU/w9IDdGBUz7zQSIWhGslsh806A==>

4112.22 Staff Teaching English Learners -
<https://simbli.eboardsolutions.com/SU/ieqeJQplus3YRbslshE5Fxn28wKA==>

4113 Assignment -
<https://simbli.eboardsolutions.com/SU/3kS0OpluswELNn07u8iAslshUEYA==>

4113 Assignment -
<https://simbli.eboardsolutions.com/SU/9XR9LMSVPyWLPPLHAaZYNzQ==>

4144 Complaints -
<https://simbli.eboardsolutions.com/SU/MbY87dmoGYI25lykZfPjJg==>

4144 Complaints -
<https://simbli.eboardsolutions.com/SU/hFyplusb3AEeLXOgrwcczJBQA==>

4244 Complaints -
<https://simbli.eboardsolutions.com/SU/1dDVa7AI5GrWxRJbb1oeMQ==>

4244 Complaints -
<https://simbli.eboardsolutions.com/SU/3RjSngRIsHxsfsraslshslsh5IUA==>

- 4344 Complaints -
<https://simbli.eboardsolutions.com/SU/iopxG9M2SC7SUNwDBycMlw==>
- 4344 Complaints -
<https://simbli.eboardsolutions.com/SU/pfSzplusxqVvepWVozA0aMk9w==>
- 6142.92 Mathematics Instruction -
<https://simbli.eboardsolutions.com/SU/0owcaTr0T5slsh0JPYU6uiuCg==>
- 6161.1 Selection And Evaluation Of Instructional Materials -
<https://simbli.eboardsolutions.com/SU/daAj9RIYF2BdWWKA8SD30w==>
- 6161.1 Selection And Evaluation Of Instructional Materials -
<https://simbli.eboardsolutions.com/SU/7CBtAaZslsh9dayVKGuYoqiGw==>
- 6161.1-E(1) Selection And Evaluation Of Instructional Materials -
<https://simbli.eboardsolutions.com/SU/1uJhf2mUmzM6feMiyzC4gg==>
- 6161.2 Damaged Or Lost Instructional Materials -
<https://simbli.eboardsolutions.com/SU/CLLB4gPTMchQI9TRe0cyug==>
- 9000 Role Of The Board -
<https://simbli.eboardsolutions.com/SU/51vGIUQ3ZtklvQ00WRkbXA==>
- 9012 Board Member Electronic Communications -
<https://simbli.eboardsolutions.com/SU/YgQefslshT8IGWg0jpFCehslsh5g==>
- 9200 Limits Of Board Member Authority -
<https://simbli.eboardsolutions.com/SU/NiiVplusNhksAomJu9Eu7Cvg==>
- 9322 Agenda/Meeting Materials -
<https://simbli.eboardsolutions.com/SU/TOqyslsh5UonMZkS8k5vdEWGA==>