

Hello, Camarillo Heights Digital Learning Academy Students and Families,

I hope this letter finds you healthy and well. It is my pleasure to serve as principal of Camarillo Heights STEM Academy for the second year. I genuinely believe in the value of making connections and working in solidarity with our students, teachers, staff, parents, and the community. Together, we can synergize to provide valuable input, insight, and perspective in determining what is best for our students.

Our CHSA Digital Learning Academy (DLA) students will have the opportunity to participate in on-site activities here at Camarillo Heights STEM Academy. There will be opportunities throughout the school year for students to meet with their teacher in person for lessons, activities, and small group learning. Our CHSA-DLA students will be invited to school-wide activities, assemblies, designated spirit days, and more! Therefore, any information below regarding guidelines, protocols, and procedures applies to our CHSA-DLA students, as well.

Pleasant Valley School District has created an overview of [COVID-19: Prevention and Response Protocol](#) and [School Operations Plan: A Guide for Families](#). Please take time to read the overviews. Notably, masks are required indoors, optional outdoors in most areas, and temperature checks will be taken at the entrance gates. More information, including health office protocols, quarantine timelines, and symptom monitoring, can be found within.

The first day of school for our students is **Wednesday, August 25th**.

The following information will help you to plan for the start of the school year.

Our School Office Information:

Office hours: 7:30 a.m.-4:00 p.m. Please do not hesitate to call with questions and concerns.
School Administrative Assistant, Lisa Bertals & Health Tech, Monica Alexander
(805) 383-5305

Important to Note:

All students must have this [COVID Student Self-Assess and Attest Agreement Form](#) completed and ready to hand in at the entrance gate on the first day students are on campus. **Students will not be admitted on campus without it.** While it is required that you complete the health assessment before arriving at school for in-person activities, this form will only need to be complete and brought to school on the first day of in-person attendance.

Bell Schedule-Calendar

[PVSD School District Calendar](#)
[Camarillo Heights Bell Schedule](#)

Your student's teacher will send their classroom schedule outlining their synchronous and asynchronous instruction times.



Camarillo Heights STEM Academy

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Attendance

Daily attendance is essential. All students must be logged into their virtual classroom by 8:10, when attendance is taken. After 8:10, they are tardy/absent. All absences and/or illnesses must be reported each morning. Due to COVID safety protocols, our office will need to evaluate the reason for absence. If an absence/illness is not reported to our office, and your student plans to attend an on-site activity, they will not be admitted on campus until we verify their reason for absence.

Communication

Communication is essential! I will keep you informed of our school happenings every Sunday evening at 5:45 pm via weekly email and telephone messages. In addition, you can keep up with CHSA on social media.



@CamHeightsSTEM @CHSASTEM @camheightsstem

PTC

We encourage our parents to become a part of our Parent Teacher Council! Through our PTC, our school and students are provided with enrichment opportunities, including enrichment PE, Art, assemblies, and so much more! More information on how to join our PTC is available on the [PTC website](#).

Digital Learning Academy Chromebook and Instructional Materials Distribution

Student Chromebooks, textbooks, and supplies will be distributed on August 19th. Chromebooks and materials will be distributed in a drive-thru/pick-up format using the [CHSA drop-off/pick-up vehicle route](#). Please plan to pick up your student's materials during their designated grade-level time. If you have more than one student in your household, feel free to pick up during any one of your students' designated times. If you cannot make your designated time, you may arrange a time to pick up materials in our school office.

DIGITAL LEARNING ACADEMY SCHOLARS: CHROMEBOOK + TEXTBOOK PICK-UP

When: Thursday, August 19th- See schedule below
Where: Camarillo Heights STEM Academy

Grades TK-2nd 8 am-9 am
Grades 3rd-5th 9 am-10 am

Drive-thru our carpool lane to pick up your materials.



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Digital Learning Academy Onboarding:

On the first day of school, students will meet their teacher virtually, begin team-building with their classmates, learn the norms and expectations of their new classroom, and review the technology platform used in their classroom. Later that day, our teachers will schedule an onboarding time to help our parents become acquainted with the platform used in your child's classroom. More information to follow. In the meantime, the following tutorials and resources will help you in navigating our virtual classrooms:

[TK-2 Seesaw](#)

[3-5 Google Classroom](#)

Class Postings

Beginning at 4 pm on Friday, August 20th, you can log into Parent Connect to determine your child's teacher. Information on how to log on to Parent Connect, retrieve your password, and download the new Parent Connect App can be found [here](#).

Our DLA teachers and staff are working diligently to prepare and implement a rigorous and robust online education program for the 21-22 school year. We continue to value the partnerships that we have with our families. This year, more than ever, we must work cohesively to make sure our students are successful academically, socially, and emotionally. When students feel safe and that they belong, it is easier to learn.

On behalf of the Camarillo Heights STEM Academy DLA Teachers and Staff, we welcome you to the 21-22 school year. Please know that we are here to answer your questions and address your concerns. You can always email me directly, jcastro@pleasantvalleysd.org.

With gratitude,



Juanita Castro
Principal



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