

Pleasant Valley School District
Citizens' Oversight Committee
October 25, 2018, 5:00 PM
PVSEA - Early Education Center
550 Temple Avenue
Camarillo, CA 93010

Instructions for addressing the Board and Requesting Agenda Items

If members of the public would like to speak about an item on the agenda, a Speaker Sheet should be completed giving the number of the agenda item, or if wishing to speak to an item not on the agenda, stating the topic on which they wish to speak. The sheet should be presented to the Secretary to the Board prior to the start of the meeting or prior to the start of the Public Comments section of the agenda. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes. AGENDA ITEMS may be addressed at the time the Board considers the agenda item OR during Public Comments; NON AGENDA ITEMS may be addressed during Public Comments; PUBLIC HEARINGS may be addressed at the time of the Public Hearing. If a member of the public would like an item placed on the agenda, please contact the district office. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action to refer any subject discussed in a presentation at this Board meeting to a later meeting. The Board requests that all pagers and cell phones be turned off or placed on silent mode as a courtesy to those in the audience. A complete agenda packet is available for review at the District Office, 600 Temple Avenue, Camarillo CA Monday through Thursday prior to the meeting. Board agendas and minutes are available on the District website www.pleasantvalleysd.org

- A. Call to Order**
- B. Adoption of the Agenda**
- C. Pledge of Allegiance**
- D. Public Comments on Open Session Items**
- E. Information**

E.1. The Ralph M. Brown Act referred to as the “Brown Act”

Dr. Angelica Ramsey

The Ralph M. Brown Act (Government Code sections 54950-54963, referred to as the “Brown Act”) is intended to provide public access to meetings of California local government agencies. In order to achieve this objective, governmental bodies subject to the requirements of the Brown Act must provide public notice of their meetings, post agendas of the subjects to be discussed at those meetings, and provide public access to those meetings. Public notice of every meeting subject to the Brown Act is required, and access is mandatory unless the meeting is held in closed session under a specific exception contained in the Act. Staff recommends the Citizens' Oversight Committee review the Brown Act.

E.2. Citizens' Oversight Committee Bylaws

Dr. Angelica Ramsey

On June 5, 2018, the voters in Camarillo passed Measure C, the Pleasant Valley School District's \$119 million general obligation bond. Pursuant to Section 15278 of the Education Code, the District was obligated to establish a Citizens' Bond Oversight Committee (COC) in order to satisfy the accountability requirements of Proposition 39. On September 11, 2018, the Board of Trustees approved the recommended applicants for this committee. These committee members will adhere to the August 23, 2018 Board approved COC bylaws to oversee how these funds are spent. The Committee will review the bylaws for the Citizens' Oversight Committee.

E.3. Facilities Master Plan

Chris Johnston

The Facilities Master Plan is a review of the Pleasant Valley School District existing facilities. A list of projects was developed via input from teachers, parents, administrators, and students from the District. The state does not provide adequate funding for school districts to complete necessary and ongoing facilities' improvements. On June 5, 2018, voters approved Measure C, a general obligation bond. Over the next eight years, the District will undertake a construction program to repair, modernize, and improve Camarillo's schools in order to provide the best educational environment possible. The Citizens' Oversight Committee will review the Pleasant Valley School District's Facilities Master Plan.

E.4. Bond Rating Process and Bond Sales

Chris Johnston

The Pleasant Valley School District, in conjunction with Isom Advisors, has engaged in an extensive selection process for underwriting services for Measure C bonds. After an RFP and interview process, the District has selected RBC Capital Markets as the underwriter for Measure C Bonds, Series A.s. The approval of these bond monies in the amount of \$119 million will finance the District facility needs. On August 23, 2018, the Pleasant Valley School District's Board passed Resolution 18-24: Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2018, Series A, In an Aggregate Principal Amount Not to Exceed \$40,000,000 and Approving Related Documents and Actions authorizes the underwriter, RBC Capital Markets, LLC, to buy bonds from District, and subsequently have the responsibility of placing the bonds with separate investors. An overview will be provided to the Citizens' Oversight Committee as to how this process works.

E.5. Implementation Plan

Chris Johnston

In order to cause the least disruption possible, it is the Pleasant Valley School District's goal to work on individual sites at times when students are not present: weekends, school holidays, and over the summer months. There are project lists, timelines, and cost analysis that are site specific. The Citizens' Oversight Committee will receive information on the District's site specific projects.

F. Action

F.1. Approve the Appointment of a Chair of the Citizens' Oversight Committee

Dr. Angelica Ramsey

On September 11, 2018, the Pleasant Valley School District approved, via recommendation from Superintendent Ramsey, members of the Citizens' Oversight Committee to review expenditures from construction activity associated with Measure C, which was approved by District voters on June 5, 2018. The Committee will be responsible for ensuring that bond revenues are used only as voters intended and for informing the public of bond expenditures. Dr. Ramsey has appointed an initial chair to conduct the first meeting of the Committee. At the first meeting, the Committee shall elect by

majority vote of its members a Chair. The Chair shall serve in this capacity for a one-year term and may be re-elected by vote of a majority of the members of the Committee.

F.2. Approve the Appointment of the Vice Chair of the Citizens' Oversight Committee

Dr. Angelica Ramsey

On September 11, 2018, the Pleasant Valley School District approved, via recommendation from Superintendent Ramsey, members of the Citizens' Oversight Committee to review expenditures from construction activity associated with Measure C, which was approved by District voters on June 5, 2018. The Committee will be responsible for ensuring that bond revenues are used only as voters intended and for informing the public of bond expenditures. At the first meeting, the Committee shall elect, by majority vote of its members, a Vice-Chair who shall act as Chair only when the Chair is absent. The Vice Chair will serve in this capacity for a one-year term and may be re-elected by vote of a majority of the members of the Committee.

F.3. Approve Date of the Next Citizens' Oversight Committee Meeting

The bylaws of the Citizens' Oversight Committee state members shall meet at least once a year, or more frequently as the Committee deems it necessary to discharge its duty but no more frequently than quarterly. At the end of each meeting, the Committee shall identify the next approximate meeting date.

G. Adjournment

Notice: In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (805) 445-8601. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.

