

Pleasant Valley School District
Citizens' Oversight Committee Meeting
January 10, 2019, 5:00 PM

Pleasant Valley School of Engineering and Arts - Early Education Center, 550 Temple Ave.,
Camarillo, CA, 93010

Instructions for addressing the Board and Requesting Agenda Items

If members of the public would like to speak about an item on the agenda, a Speaker Sheet should be completed giving the number of the agenda item, or if wishing to speak to an item not on the agenda, stating the topic on which they wish to speak. The sheet should be presented to the Secretary to the Board prior to the start of the meeting or prior to the start of the Public Comments section of the agenda. Individual speakers will be allowed three minutes to address the Board. The Board shall limit the total time for each agenda item to 20 minutes. AGENDA ITEMS may be addressed at the time the Board considers the agenda item OR during Public Comments; NON AGENDA ITEMS may be addressed during Public Comments; PUBLIC HEARINGS may be addressed at the time of the Public Hearing. If a member of the public would like an item placed on the agenda, please contact the district office. In accordance with Education Code 35145.5, the Board cannot enter into a formal discussion or make a decision on any matter not on this agenda during this meeting. The Board may take action to refer any subject discussed in a presentation at this Board meeting to a later meeting. The Board requests that all pagers and cell phones be turned off or placed on silent mode as a courtesy to those in the audience. A complete agenda packet is available for review at the District Office, 600 Temple Avenue, Camarillo CA Monday through Thursday prior to the meeting. Board agendas and minutes are available on the District website www.pleasantvalleysd.org

- A. Call to Order**
- B. Adoption of the Agenda**
- C. Pledge of Allegiance**
- D. Public Comments on Open Session Items**
- E. Committee Comments and Communication**
- F. Information**

F.1. Complete Text of Measure C **Chris Johnston**

On June 5, 2018, the voters in Camarillo passed Measure C, the Pleasant Valley School District's \$119 million general obligation bond. The complete text of Measure C is provided.

F.2. Project Lifecycle **Dick Jones**

The Measure C Bond Program Construction Manager will present a report to the Committee explaining the typical project lifecycle of public works construction, from design through project completion, including the role of the Division of the State Architect (DSA).

F.3. Project Registry **Chris Johnston**

The Measure C project registry included project planning information on all bond projects. Staff will explain the purpose of the project registry to the Committee.

F.4. Project Status Update **Dick Jones**

The Measure C Bond Program Construction Manager will present to the Committee a project status update, which will include information on all projects that are underway, the phase of the project, the funds encumbered, and the funds expended.

F.5. Life Expectancy Criteria **Chris Johnston**

Funds from the Measure C bond program may be used to purchase classroom technology, furniture, and equipment will have an expected useful life of five years or greater. At the request of the Committee, staff will present the District's criteria for establishing the expected life of equipment.

F.6. Bidding Requirements Overview **Sandra Lovaas**

District staff will present a report to the Committee describing the laws

which apply to procurement and public works construction, and the procedures that the District has in place to ensure compliance with these laws. The presentation will include information about cooperative purchasing agreements.

F.7. Potential Litigation

Chris Johnston

Potential litigation as related to the Measure C bond program. Staff will explain to the Committee the issues around public works projects that typically result in litigation, and the measures that the District employs to avoid litigation.

F.8. Form 700 Compliance

Chris Johnston

Citizens' Oversight Committee (COC) Bylaws Section 5.3 states Citizens' Oversight Committee members are required to comply with the disclosure requirements of the Political Reform Act of 1974. Staff will review the Form 700 filing requirements with the Committee.

F.9. Amendment to Citizens' Oversight Committee (COC) Bylaws Section 5.4: Term Updated by Pleasant Valley School District Board of Trustees.

Chris Johnston

The Amendment to the Citizens' Oversight Committee Bylaws, Section 5.4: Term, per Section 10: Amendment of Bylaws, was approved by the Pleasant Valley School District Board of Trustees on November 15, 2018.

G. Action

G.1. Draw Lots to Determine Terms of Office Duration

Patty Lerner

Citizens' Oversight Committee (COC) members will draw lots, by volunteer or other method, or otherwise select a minimum of six members to serve for an initial one (1) year term and the remaining members to serve an initial two (2) year term. If there are more than seven members, the preceding process will take place with a minimum of one member less than fifty percent (50%) of the Committee to serve for an initial one (1) year term and the remaining members to serve an initial two (2) year term.

G.2. Approve Minutes, Citizens' Oversight Committee (COC), Regular Meeting, October 25, 2018

Patty Lerner

Staff recommends the Committee approve the minutes for the Regular Meeting held on October 25, 2018.

G.3. Set Date for Next Committee Meeting

Patty Lerner

Section 6.1 of the Citizens' Oversight Committee Bylaws states "The Committee shall meet at least once a year, or more frequently as the Committee deems it necessary to discharge its duty, but no more frequently than quarterly. At the end of each meeting, the Committee shall identify the next approximate meeting date."

H. Adjournment

Notice: In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting room, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the District Office at (805) 445-8601. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids or services.